

Month 9 Checklist

Month nine is a crucial moment in the life of a sponsorship as all parties will need to be thinking of how to prepare for the end of the sponsorship period and the transition to Month 13.

SAHs should try to have in-person meetings with the Constituent Group (CG) and/or co-sponsors and/or the newcomer(s) to begin planning for the transition.

The CG and/or co-sponsors will need to think about whether the newcomer(s) have any unmet needs or service gaps that need to be addressed before the sponsorship period comes to an end, as well as what their relationship with the newcomer(s) will be like once the sponsorship comes to an end.

The newcomer(s) will need to think about employment/self-employment, social assistance, continued language classes and other educational courses and what they want the relationship with the SAH, CG and/or co-sponsors to be like once the sponsorship comes to an end.

The Month 13 – Planning Resource Kit

- Ensure that the CG and/or co-sponsors discuss the end of the sponsorship period and Month 13 with the newcomer(s) and about the need to plan for the transition.
- Ensure that the CG and/or co-sponsors have been provided with the [Month 13 – Planning Resource Kit](#) and that they and the newcomer(s) use it together to see if there is anything that needs to be done before the sponsorship period comes to an end.
- Ensure that the CG and/or co-sponsors collaborate with the newcomer(s) to make and discuss the transition plan.
- Use the checklists in the [Month 13 – Planning Resource Kit](#) to check-in with the CG and/or co-sponsors and newcomer(s).

If your SAH has used the checklists provided in this resource kit for Months 3 and 6, you'll find that some questions in the checklists of the [Month 13 – Planning Resource Kit](#) may already have been covered.

For the Newcomer(s)

Documents and Applications

- Do the newcomer(s) have all the documents they require, e.g. Social Insurance Number (SIN); Permanent Resident (PR) card etc.?
- If applicable, what is the status of the One-Year Window of Opportunity Provisions application to bring any family members that were listed as non-accompanying on the application forms to Canada?

- Do the newcomer(s) need the assistance of the SAH, CG and/or co-sponsors with the application process for any remaining documents?
- Do the newcomer(s) have information on when they are eligible to apply for citizenship and how to apply?

Other Needs

- Are there any other needs the newcomer(s) have?
- If yes, what are the needs and how does the SAH, CG and/or co-sponsors plan to address these before the end of the sponsorship period?

Questions for the CG and/or Co-Sponsors

- How is the SAH, CG and/or co-sponsors relationship with the newcomer(s)?
- How are relationships between the SAH, CG and/or co-sponsors?
- Are there any issues in the sponsorship that the CG and/or co-sponsors would like to talk about with the SAH?
- Does the Settlement Plan need to be adjusted? If so, how?

- Does the CG and/or co-sponsors need any help from the SAH?
- Do the CG and/or co-sponsors need any support, resources or training from the SAH or RSTP?
- Do the CG and/or co-sponsors know how to access further training and support if they need it?

Issues for Follow-Up

- Issues identified for follow-up at last check-in resolved?
- Any issues identified for follow up at next check-in?
