

ALL ABOUT

Submitting Forms

In order to sponsor a refugee or refugee family, the Canadian sponsor must complete and submit paperwork, which allows both the Centralized Processing Office in Winnipeg (CPO-W) and the Canadian Visa Post overseas to process the case. The main application forms are the same for Sponsorship Agreement Holders (SAHs), Community Sponsors (CS) and Groups of Five (G5) however some forms are different depending on the type of sponsoring group, the type of sponsorship, and the refugee applicant's country of origin and country of asylum.

Application Forms

Undertaking/Application to Sponsor IMM 5373

Sponsor Assessment IMM 5492

Application for Convention Refugees Abroad and Humanitarian-Protected Persons Abroad (IMM 6000):

- General Application Form Additional Dependents/ Declaration, if needed
- Schedule A Background/ Declaration
- Schedule 2 Refugees Outside Canada
- Any supplementary forms

Settlement Plan
SAH/CGs – IMM 5440
G55 – IMM 5373A
CS – IMM 5515

Financial Profile
G5 only – IMM 5373B

Document Checklist IMM 5437

Optional:

- Use of a Representative
- Refugee Profile Request

All application forms and supporting documents have to be submitted together to the Centralized Processing Office in Winnipeg.



Application forms for refugee sponsorships can be found at:

www.cic.gc.ca/english/information/applications/private.asp

CS and G5-specific Documents

Photocopied proof of identity

- PR status IMM1000/5292 or PR card, or
- Canadian birth certificate, Canadian passport, or Canadian citizenship card.

Proof of income

- Proof of bank or trust account holding funds
- Most recent T4 or Notice of Assessment
- Most recent T1 or letter from accountant confirming annual income, if self-employed
- Proof of income from other sources including pension and investment income, etc.

Refer to section 36.9 of the IP3 at <http://www.cic.gc.ca/english/resources/manuals/ip/ip03-part3-eng.pdf> for specific details of the type of proof of funds required.

Proof of refugee status recognition by either the state or the UNHCR in the country of asylum (e.g. Mandate letter certificate).